

CALIFORNIA POLYTECHNIC STATE UNIVERSITY

San Luis Obispo

College of Science and Mathematics

INSTRUCTIONS FOR ACADEMIC PROBATION STUDENTS ON PETITIONING FOR READMISSION

If you have left the College of Science and Mathematics on academic probation or been disqualified and you wish to be readmitted to the College of Science and Mathematics, you must submit a formal proposal addressing the items below. This petition is for returning in the major on record when you left. If you want to return in a major in a college other than the College of Science and Mathematics, you need to speak with representatives of that major for advice. If, based on your performance since leaving Cal Poly, representatives of the alternate major are willing to sign a change of major form immediately upon your readmission to the College of Science and Mathematics; we will strongly consider readmitting you for this purpose. Otherwise you will need to apply as a new student to the desired major.

Components of Petition for Readmission

- **Are you prepared to be academically successful?** What factors contributed to your substandard performance in the past? Why will things be different now?
- **What have you done while away from Cal Poly?** If you have been to a community college, list the courses you have taken with grades earned and courses in progress. If you have been employed, describe the kind of work you have been doing.
- **Academic Plan:** Submit a quarter-by-quarter academic plan leading to graduation. To graduate you must complete all requirements for your program and have at least a 2.0 grade point average in your major, in all Cal Poly coursework, and in all college-level coursework. Include in your plan how you will return to good standing and achieve the grade point averages needed for graduation (consider repeat units, A and B grades).

Contract Agreement

If you have been disqualified or are leaving the University while on probation, you are encouraged to develop a contract agreement in advance with the dean's office for eventual return to Cal Poly. The College of Science and Mathematics Advising Center can help you develop a plan and identify specific pre-approved community college courses. We will reinstate you after one term if you attend community college, take a substantial course load such as two science/math major/support courses and two GEB courses and earn a 3.5 GPA. With two such semesters of community college work, an overall 3.25 GPA, and mostly B's or better in science and mathematics courses, you will qualify for reinstatement. Otherwise, we expect you to complete at least two years of community college focused on making progress towards a degree in your Cal Poly major. If you complete the contract agreement, you need only complete the academic plan part of the petition for readmission described above.

Applying for Readmission

If you have not registered at Cal Poly for three or more quarters, you will need to apply for readmission. Apply as a returning student in the major on your record when you left. It is important that you submit the required petition to the dean's office and apply in time so your materials can be considered and processed and you can register with your priority group.

Application Deadlines for Returning Students

Summer
April 1

Fall
July 1

Winter
October 1

Spring
February 1

Submit your proposal to:

Philip S. Bailey, Dean
College of Science and Mathematics
California Polytechnic State University
San Luis Obispo, CA 93407

Phone: 805 756-2226
Fax: 805 756-1670
Office: Faculty Offices East 229A
Email: pbailey@calpoly.edu